# **Privacy Statement ParkinsonBasics**

(Last modified July 15, 2024)

### Why this statement?

To inform you about the processing of your personal data through the website ParkinsonBasics.com (hereinafter referred to as "website") hosted within the Netherlands, by Jos Klever Websupport. And the processing of your data through the email addresses of ParkinsonBasics. This statement is intended to let you know how we protect your data. The rules are set out in the GDPR (General Data Protection Regulation), which in the Netherlands is called the AVG (Algemene Verordening Gegevensbescherming). If you are interested, you can find the full legal text here. If ParkinsonBasics makes changes in the way personal data collected through these websites is handled, this will be announced through a change in the privacy statement.

ParkinsonBasics is responsible for processing your personal data within the meaning of the Personal Data Protection Act. ParkinsonBasics respects the privacy of all visitors to our websites. We collect personal data necessary to display the websites and the services offered on them and to answer your questions via email. Personal data collected through our websites and email are processed in accordance with the Personal Data Protection Act.

# Contact

For questions please contact us, our contact details are: Address: ParkinsonBasics, Derde Oosterparkstraat 145, 1092CW Amsterdam Phone: 06-45320520 E-mail: <u>monique@parkinsonbasics.com</u>

# What does ParkinsonBasics do?

ParkinsonBasics provides information about Parkinson's disease, through workshops, lectures, e-learnings, books, social media, among other things, so that people better understand the disease and learn what options are available to them to have fewer symptoms.

# What data do we collect?

ParkinsonBasics only collects personal data that you provide to us through contact, registration and download forms on our website or through our email address (<u>monique@parkinsonbasics.com</u>).

#### ParkinsonBasics.com

Contact requests are sent directly to our email address. We use the information you share with us in this email so that we can properly answer your question, inform you about an activity you wish to register for or to send you a certificate, invoice or

quotation. Your personal data will only be used in function of our e-mail contact. Only in case of a quotation and/or order, your personal and company data will end up in our administration system, for quotation, invoicing and accounting purposes. Your emails end up in an online mailbox hosted in the European Union, by Outlook. Here you can read about what they do to comply with GDPR guidelines. If you pull downloads from ParkinsonBasics.com, you do not need to enter your name and email. We cannot see who downloads the documents. However, we can trace the IP address in the first few days after the download. Each site stores IP addresses for a limited time to allow for analysis in case of any issues.

#### Social Media

You can find ParkinsonBasics on Facebook (via Monique Thoonsen) and Linkedin (via Monique Thoonsen)). We do not obtain personal data from these media, automated or otherwise. The security and policy regarding personal data exchanged via social media (for example, the messaging function on LinkedIn) are the responsibility of the specific platforms.

#### For what purposes is data captured?

The personal data we collect through our website is used only for the purposes for which it was provided. For example, we will only use your data for answering your question you asked via email. Or we will process your data for making an offer or the preparation and execution of a lecture or workshop, if you have registered for it.

# How long will my personal data be kept?

ParkinsonBasics retains your personal data as long as necessary for the purpose for which the data was provided. Emails are retained to allow us to see what contact there has been with a client when another inquiry comes in. If you do not want this, we are happy to hear from you and delete all emails to and from your email address. If you have emailed your name to receive a certificate that has an accreditation on it, we will retain the certificate for possible review by the accrediting body. Certificates that do not have an accreditation on them will be deleted from our records after two years. Invoices - and therefore all data contained therein-are retained for 10 years, to comply with the Dutch tax authorities.

#### Will my personal information be secured?

As a service provider, ParkinsonBasics values your privacy. We therefore take security measures to prevent theft, loss or other unauthorized use of your personal data. Among other things, we will work with secure connections on our website: Data to and from our website is encrypted (SSL) so that no one unintentional/unauthorized can look in. Our computers, servers and mobile devices have complete and up-to-date security (regularly updated, complex and unique passwords and an antivirus program).

# Will my personal information be provided to third parties?

ParkinsonBasics neither sells nor provides your personal data to third parties, unless we are forced to do so by a legal requirement, for example based on a legitimate request from an investigative authority. Should it be necessary for the performance of our services to share your personal data with third parties, we will first seek your consent to do so.

#### **Third-Party Service Providers**

ParkinsonBasics may use third parties to provide certain services, such as technical assistance for the websites. With those third parties, ParkinsonBasics has approved processing agreements and/or the privacy statement they create to comply with the AVG.

#### Where can I request to see, correct or delete my personal data?

If you wish to view, change or delete your data, please submit a request by email: monique@parkinsonbasics.com.

# Questions, complaints and tips

For questions and/or complaints, please contact us at monique@parkinsonbasics.com. At this address we are also happy to receive your tips so that we can continue to implement the AVG legislation as well as possible. With your questions and/or complaints, you can also contact the Dutch Personal Data Authority at <a href="https://autoriteitpersoonsgegevens.nl">https://autoriteitpersoonsgegevens.nl</a> and at 088- 1805 255.